

## Job Description

Job Title:	Rugby Project Activator
Reporting to:	Social & Recreational Sport Coordinator
Place of Work:	The York SU Student Centre, James College
Hours of Work:	3 hours per week during semester time. Fixed term until June 2025

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## Purpose of Role

York SU has partnered with the Rugby Football Union (RFU) to run a new rugby project aimed at engaging new students in rugby. The Rugby Project Activator will take a lead role in organising and delivering weekly turn up and play rugby sessions, promoting the rugby programme and engaging those who are new to the sport.

The role provides an opportunity for a capable and ambitious student to support the Social and Recreational Sport Coordinator to develop and deliver this project. The position is an exciting opportunity to get involved with Student Activities and increase the number of students playing rugby at York. There are no formal rugby qualifications required, just an interest in running sessions, as training and the opportunity to work towards RFU qualifications will be provided.

The main duty of the role will be running a weekly Rugby X session, aiming to attract those who have not played or would not normally consider taking part in rugby. The post holder will design and deliver a weekly turn up and play session as part of the social sport programme. Additionally, they will assist in the organisation of one off tournaments and other opportunities to get students involved in rugby union.

Within their hours of employment the successful candidate will lead on session delivery and be provided with sufficient time towards session planning and development work around the programme.

The role holder will be motivated and committed to improving the participation of students from underrepresented groups in rugby.

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## Main Duties and Responsibilities

- To organise weekly turn up and play rugby sessions with the support of the Social and Recreational Sport Coordinator.



- To lead on the delivery of a weekly turn up and play Rugby X session that engages participants.
- To support the advertisement of these sessions through social media, the York SU website and across campus.
- To engage students from different networks, societies and student communities in the rugby programme.
- To coordinate an end of year tournament bringing together students from different parts of the student community.

### **Operational Management**

- To work together as a team with the members of the Student Activities office.
- To involve and work with stakeholders from outside of York SU throughout this process when necessary.
- To use the experience you gain through this role, as well as your knowledge and expertise to contribute to the development of department plans and organisational strategy.
- To work proactively and innovatively through all aspects of the role and with managing relationships.
- To attend 'one to one's' with the Social & Recreational Sport Coordinator on a regular basis.
- To ensure that personal knowledge and skills are updated to ensure effectiveness in meeting work objectives.
- To attend mutually agreed training, development opportunities, and staff meetings.
- To perform basic office tasks to ensure the smooth running of the programme.
- To undertake other relevant tasks as reasonably prescribed by the Social & Recreational Sport Coordinator, and which are consistent with this level of role.

### **General Notes**

- The principal roles and responsibilities will change from time to time and the post holder is required to undertake any additional duties as deemed appropriate.
- Staff are expected to portray a positive image both internally and externally of the Students' Union by displaying standards of service integrity, punctuality, politeness and professionalism.
- To abide by York SU constitutions and policies.
- To work within, promote and uphold the student-led and democratic ethos of the Students' Union.



## Person Specification

Requirements	Essential	Desirable
<b>QUALIFICATIONS</b>		
Studying for a degree at the University of York	*	
<b>EXPERIENCE</b>		
Experience of leading activities	*	
Demonstrated interest in rugby and/or sporting activities and engaging with students from underrepresented groups in sport		*
Experience of planning and organising events or projects	*	
Experience of working in a democratic, membership led organisation, group or society		*
<b>SKILLS</b>		
Ability to lead an engaging rugby session	*	
Excellent interpersonal skills- able to communicate well in a variety of ways and with people from a diverse range of backgrounds	*	
Strong time management skills – able to meet deadlines and cope with varying workloads	*	
Ability to work well under pressure, to be flexible and adapt to changes in priorities	*	
Possess a positive attitude and proactive approach to work and ability to organise own workload	*	
Able to work as part of a team as well as under own initiative	*	
Commitment to the delivery of high standards of customer service	*	
Creative approach to promotions and communication		*